JEFFERSON COUNTY COMMISSIONER MEETING MINUTES  
MAY 10, 2021

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Assessor Jessica Roach, GIS Eric Smith, GIS Melanie Smoot, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Audrey Moon. Prayer offered by Chairman Hancock.

DUE TO COVID-19 COMMISSIONER MEETING WILL BE HELD IN PERSON OR ON ZOOM.

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9:03:06 AM Chairman Hancock excuses Prosecutor Mark Taylor

ASSESSOR – JESSICA ROACH

• GIS AERIAL IMAGERY – RFP OPENING – (ACTION ITEM)  
9:03:37 AM Jessica said that they received two bids. Will start with Eagle View. Has a technical and cost proposal. Chairman Hancock said on these will have to go through and verify the information. Need to look at all mandatory requirements and look at the additional items they proposed to see if they get additional credits toward costs. Jessica said the second one is Sanborn. Chairman Hancock asked if she is familiar with them. Jessica said they are out of Colorado believes these two companies are the only ones based in the United States. They have their technical and cost proposal. Chairman Hancock said they have two vendors who have proposed on this project. Need to go and look at the technical proposal for the mandatory requirements. Will allow them to do an evaluation. Jessica said they can have these reviewed by Monday.

COMMISSIONERS

• MIDWAY MOSQUITO ABATEMENT APPOINTMENT – (ACTION ITEM) - CANCELLED  
• APPROVE CERTIFICATES OF RESIDENCY – (ACTION ITEM)  

9:07:49 AM Motion by Commissioner Clark to approve certificate of residency for the College of Southern Idaho for Tyler Jensen. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

• APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)  

9:11:50 AM Motion by Commissioner Young to approve commissioner meeting minutes from April 26, 2021 with noted changes. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

PARK & RECREATION – MICKEY EAMES

• PLAYGROUND EQUIPMENT PURCHASE – (ACTION ITEM)  

9:13:05 AM Mickey said they need to come look at the playground equipment. Would like to put another set by shelter C. Gives them a cost estimate. Has gone up over $1,000. Talked to the owner and thinks a bouncy toy would be better. The harder ones last longer. Told them last week when they put these in they are out until September but told her she would get it this summer if they put in an order. Has some donations. Valley Wide is giving them $3,000 for this. Then they have $1,000 from the Bank of Commerce. Pacific Corp has given $1,000. Dansie Dental has given $250 and Broulim’s has given $1,000. Would like to get permission to order this. Colleen asked if they will show who donated. Mickey said that they will put up a plaque with all of the donations. Idahoan is going to donate $7,000 for the fireworks as well so they will have some savings toward that.

9:16:39 AM Chairman Hancock said that they have almost $17,000 for the equipment. How much do they have in donations? Mickey said she had not added it up. Audrey said they are at $7,250 with donations. Chairman Hancock said they will have less they need for the fireworks. Commissioner Young asked how they come up with the total amount. Commissioners review cost estimate. Chairman Hancock said they will need to do a purchase order for this. They need to have so many donations. Knows they have a lot of input on the playground equipment. Would like them to take a ride out and look at these. They had Dennis get this ready for them. Tries to save money as much as she can. Need to have wood chips underneath the swing set. Chairman Hancock wonders how fine they can grind out at the landfill. Mickey said it has to be approved for what they put in. Not sure what they grind would be the same quality. Chairman Hancock said they have a bark place up by Thornton. Might want to check on this. Chairman Hancock said they need a person like Dennis to work for her more. Commissioner Clark asked on a price. Mickey said this will be about $17,000.

9:24:36 AM Motion by Commissioner Clark to approve playground equipment purchase from Recreation Today to not exceed $17,000. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

• VENDOR AGREEMENT – (ACTION ITEM)  

9:25:14 AM Mickey has another summer vendor Creamy Daze is for ice cream. Thinks this will go over pretty well. May have another one that she will be bringing in. Has a swing that they put kids on. Told her to get this in order. Chairman Hancock said on those type of vendors should take a percentage of the sales. Might want to let them know that.

Commissioner Meeting Minutes

May 10, 2021
Motion by Commissioner Young to approve the license agreement for Creamy Daze for Jefferson County Lake. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

Mickey said that Christian did get the Zamboni and the trailer out of the lake.

**COMMISSIONERS**
- **APPROVE CLAIMS – (ACTION ITEM)**

**SOCIAL SERVICES – AMY JOHNSON**
- EXECUTIVE SESSION 31-874 & 74-206 (D) – (ACTION ITEM) - RECORDS EXEMPT FROM DISCLOSURE

**DR. MARTIN MANGAN**
- EMS SERVICES AND PARAMEDIC SERVICES

Commissioner Clark had a question on the door for the Assessor’s Office. Did not think it was that much. Rebecca said that the door they were going to use did not fit so they remanufactured the door. It is being paid as a COVID expense.

Motion by Commissioner Young to approve claims from 4/28/2021 to 5/7/2021 for $540,557.28. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

Recess

Open session 9:45

Chairman Hancock said that is why they have asked them to come up with some proposals. Sure Chief Anderson would like to get the Zamboni and the trailer out when they are done doing their work. On the second front they were talking about having chiefs come back with proposals.

Chairman Hancock said to go into executive session 31.

Chairman Hancock said they had 1,200 calls last year. This year they are still second best. Chairman Hancock said they discussed this with Chief Day and Chief Anderson to discuss options. They are at the point they need to see what they can do. People are already up in arms about property taxes. They are limiting what they can do with their budgets.

Open session 10:02

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he did mention this two and a half years ago. Chairman Hancock said at that time had the analysis. Dr. Mangan used to be the medical director for the site. Is still a registered paramedic but is a physician now. Sorry for the passion but showing up to the event Thursday set a different tune to what is going on. Have to understand he works in the ER of Madison. Knows that the number of calls are higher than they have ever been.  

**PUBLIC WORKS – DAVE WALRATH**  
- **PURCHASE/SALE AGREEMENT FOR WILLMORE RIGHT-OF-WAY – (ACTION ITEM)**  
  10:18:12 AM Commissioner Young would like to also see a hospital here. Dr. Mangan said they do not have any indigent care here. They have farmed out all of their help here. This was not his intention to bring that up today. Commissioner Young said that is for another day. Agrees with him. Would like to see this in the next budget year. Dr. Mangan thanks them for their time. Commissioner Young asks him to please stay involved.

**PLANNING & ZONING – KEVIN HATHAWAY**  
- **PROFESSIONAL SERVICE AGREEMENT – WILLIAMS ENGINEERING – (ACTION ITEM)**  
  10:38:11 AM Chairman Hancock said they had nothing for this agreement. Did call Mr. Williams who sent some information afterwards.  
  10:38:39 AM Prosecutor Mark Taylor is in room  
  10:38:48 AM Chairman Hancock said they did not have exhibit A or B. This has a sub-project one, two, three, four and five. Kevin said this is how it breaks down the goal is to update the flood zone. They do not have a recent floodway elevation for that section of river. Need to do this for some FEMA things that are going on. That is why this is broken down. Chairman Hancock said he is going to do a study first asked if this is their responsibility to do the study. Kevin said it is for this issue. Have not done this for years and this is to resolve that issue. Initially they approved a lesser amount but then upon discussion with Mr. Williams brought up some other possibilities that may be necessary to resolve the issue. Wanted them to see the entire possible amount. Is hopeful they can resolve this without using every one of these sub-projects. Cannot guarantee this. Need to get this resolved and this will resolve it. Chairman Hancock said the first thing is to create a FEMA acceptable hydraulic model. Will do a floodway analysis after that will do these both for sure. Kevin said depending on what they find out will do a flood elevation certificate or a LOMR. Chairman Hancock said he submits this to FEMA to accept or reject. Kevin suspect that they are pretty close and is hopeful they can remove this from the floodway. Chairman Hancock said he read through this yesterday. Commissioner Young asked if they have agreed to an amount. Chairman Hancock said this is not to exceed. Commissioner Young said they could have other expenses with FEMA. Kevin said if other things become necessary will come back before them. Chairman Hancock said they may have some filing fees.  
  10:43:09 AM Chairman Hancock goes over on the scope if only a portion of the overall scope tasks are completed the fee should not be less than the estimated fee associated with those portions of services performed and the fee may be increased on the following schedule. If less than fifty
percent of the total project services by fees is requested or performed, the fee shall not exceed the total of estimated fees for services performed by more than ten percent. If between fifty and seventy-five percent of the total project services by fees is requested or performed, the fee shall not exceed the estimated fees for services performed by more than five percent. This is kind of a riddle. Kevin thinks this is protection. Chairman Hancock said they could increase five percent to the fee if they only use so much. If he only did part one he could add another $670. Kevin said it is not to exceed. They sometimes do not know all the regulations from FEMA. Feels confident they have covered them all. Chairman Hancock said it tells the area from FEMA map section L to X from just below north 5050 East bridge over Snake River to County Line upstream, a model streamline distance of 14,205 feet or 2.69 miles. So this is only 2.69 area. Kevin said this is the problem area. They have to do this because FEMA does not have any record. They require this to be submitted in a certain way. There has never been a record created. Will go out and measure this and create a digital record. Is pretty complex. Thinks it will be worthwhile. They do not have a choice need to get into compliance. Chairman Hancock said right now they do not have any documentation for this.

10:46:58 AM    Motion by Commissioner Young to approve the professional services agreement with Williams Engineering for $21,200 not to exceed. Second by Chairman Hancock. Roll call taken. Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

• UPDATE

10:50:03 AM    Kevin goes over April report. Are up overall in April for inspections. In the midst of hiring a replacement for Tyson and had some fairly good candidates. Hopeful they can get this finalized this week. As of April had the same amount of permits as June of last year. Commissioner Young thinks they may slow down with the price of lumber. Kevin said it is also hard to find contractors. Had twenty-six permit applications in one day last week. Have an issue with the map which was not working last week. Cannot do plan reviews, addressing or mapping. Suspect next week will notice this when they look at the permits. Thinks they can get this resolved this week.

10:54:53 AM    Kevin said they had their meeting last week on the CAFO permit. There was a lot of interest. Commission did deny the application based on the zoning and the water issues. The applicant will have to decide what they want to do from there.

10:55:48 AM    Chairman Hancock asked on Municode where are they at. Kevin said they are waiting for the subdivision ordinance. This is there for the zoning chapter. Basically have the zoning ordinance as it is but have a moratorium on the subdivision ordinance. Chairman Hancock said that is the only thing holding this up. Kevin said they sent the subdivision right after it was approved. No point in recording this now and having to update this. Rebecca said they are going live with the new website would really like to have this. Kevin said if those get approved and updated they will be pending. Only four or five pages. Chairman Hancock asked for an electronic record. Audrey said they need a link to put on the website that directs people to the Municode website.

10:59:23 AM    Chairman Hancock said they have published for the subdivision ordinance. Wants to make sure everything is in order. Does not want to come in on May 21 and have this not available. Kevin said this is available in the office. Kevin said when they were discussing the ambulance they still have time with the impact fees if they want to include this as one of the categories. Chairman Hancock said they have to do a new study. If they are in the process this should be looked at. Kevin knows the calls are crazy high.

CLERK – COLLEEN POOLE - PUBLIC DEFENDER – JOHN STOSICH

• INDIGENT DEFENSE FINANCIAL ASSISTANCE PROPOSAL & APPLICATION – (ACTION ITEM)

11:04:41 AM    Colleen has the Public Defense grant application. Worked on this with John it is due next Monday. Chairman Hancock asked if the conflict attorneys will increase. John thinks they will have some increase. May need to increase his staff. Been using the conflict attorneys for the overflow. Not sure it is attainable to use just the conflict attorneys anymore. Have included this growth in the grant request. Chairman Hancock said they had some pretty high conflict cases in the last claims. John said on that situation when they have a death penalty case they have to have an attorney that is death penalty qualified and another lawyer. He is the other lawyer. Since has sent in a letter to Idaho Association of Counties to review this in June to approve Idaho Association of Counties contribution under the Capital Case Defense Fund. Will pay $10,000 and the representative he is working with has assured him that this application will be set for approval in June. This is a separate issue. Also have sent in his application to Jared Ricks so he is a qualified death penalty attorney. This is a prudent approach to take to make sure they are in line with the Public Defense Commission standards. This is just how the claims have come in with Mr. Archibald and their regular conflict attorneys. Colleen said in previous years they had not used all of the grant money.

11:09:45 AM    Colleen has given this to Jared Ricks so feels good about submitting this.


11:11:44 AM    Motion by Commissioner Young to adjourn at 11:12. Second by Chairman Hancock. All in favor – aye. Motion passed.