JEFFERSON COUNTY COMMISSIONER MEETING MINUTES  
MAY 17, 2021

Meeting called to order at 9:02. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Young. Prayer offered by Commissioner Clark.

*Note did have an issue with recording*

DUE TO COVID-19 COMMISSIONER MEETING WILL BE HELD IN PERSON OR ON ZOOM.
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EASTERN IDAHO PUBLIC HEALTH – GERI RACKOW

- 2021/2022 BUDGET REQUEST – (ACTION ITEM)

9:05:38 AM Geri thanks them for time on the agenda for the 2022 fiscal year budget. (Exhibit A) There are some changes. Usually public health is a collaboration. There have been some changes within the legislature that will eliminate all state money and put this responsibility onto the counties. The last year has been unprecedented. They are about 17.5 percent over for fiscal year 2021. Because the state wanted help with financing for the Medicaid expansion they worked with house leadership on House Bill 316.

9:07:56 AM Prosecutor Mark Taylor is in room

9:08:03 AM Geri said it was agreed upon to have the counties contribute what they were using for the Indigent services to Public Health. This is over one million. Does not go into effect until March 1, 2022. Then the counties will have to replace the state funding. This will be for the county portion of Medicaid expansion. The Health District is not requesting any extra increase. Will see an increase in their fees of seventeen percent. Seeing an uptick in their other services. Also have sub-grants and thinks they will have an increase of thirty percent. Most of this is due to COVID. Thinks they will have some additional funds for vaccine rollouts. Added in $30,000 for the suicide prevention they receive from the state. This started after last year’s budget was approved. See some increase for WIC program and tobacco prevention. Also not going to continue with rural health this provided funding for a dental hygienist that worked with the schools. They lost their dental hygienist and the amount of funding did not cover that entire program. In speaking with providers feels there was enough programs in the area to meet the needs of the children. Participation in Give a Child a Smile has declined. This shows the need is not significant. Left this open with the state so they can discuss it at a later time if they see a need. Another is hospital preparedness program from 2002. This allowed a staff member for the health care coalition. This is a variety of healthcare providers that plan and get prepared for an emergency response. Has been engaged during the pandemic. Program has changed before they used to have one within the eight counties. This now includes three health districts covering twenty four counties. Will no longer use this role to serve as a liaison. The Health District will still be engaged they just will not be the liaison.

9:15:02 AM Looking at expenses salaries are the majority of their expenses. Have hired seventy temporary employees to help. This has declined since the peak. Have some left working on the vaccine efforts and tracking. Did not have a wage increase last year so are offering a little higher increase this year. Had many years where they had a large increase to insurance. The employees will be seeing an increase of about 8.7 percent. Operating expenses looking at a seven percent increase. This is for the overall increase in costs of supplies. Shows the source of funds. Can see the state income went from $1,191,400 to $809,500. The board has authorized them carryover $400,000 for COVID. They see some increase for WIC program and tobacco prevention. Also going to continue with rural health this provided funding for a dental hygienist that worked with the schools. They lost their dental hygienist and the amount of funding did not cover that entire program. In speaking with providers feels there was enough programs in the area to meet the needs of the children. Participation in Give a Child a Smile has declined. This shows the need is not significant. Left this open with the state so they can discuss it at a later time if they see a need. Another is hospital preparedness program from 2002. This allowed a staff member for the health care coalition. This is a variety of healthcare providers that plan and get prepared for an emergency response. Has been engaged during the pandemic. Program has changed before they used to have one within the eight counties. This now includes three health districts covering twenty four counties. Will no longer use this role to serve as a liaison. The Health District will still be engaged they just will not be the liaison.

9:26:03 AM Commissioner Young said the health budget goes through June. Geri said they would look at $47,314 and divide this by four which is $11,128.50 then times that by seven months to fit into the county budget. Commissioners discuss timeframe. Chairman Hancock said they run from October. Geri wants to recognize when they were working toward this solution knows the counties in Eastern Idaho are going to have a financial impact. Many of the counties were paying more in their Indigent funds. Overall when they look statewide this was the lesser of the two evils for counties. Thanks Commissioner Young for the last year on the Health Board. Have had a lot of time and meetings appreciates his engagement and support. Commissioner Young thanks her for all the time they put behind the scenes. Chairman Hancock said it’s been a very trying year.
they have taken a lot of heat. Have tried to defend them as a Board. Knows they were trying to do the best thing possible. Commissioner Young said it was no small feat to keep schools open. Geri understands it has not been easy. Rebecca has been very engaged since day one.

**ASSESSOR – JESSICA ROACH**
- **GIS AERIAL IMAGERY – (ACTION ITEM)**
  9:32:49 AM  Jessica said she and Melanie both went through the requirements. Both companies met all of the requirements so this will come down to cost. Eagle View was about $3,000 cheaper. When they first submitted they did a flyover every year for six years. Talked about doing this every other year. Eagle View bid this flight one was $65,655 then flight two and three are $66,230. Sanborn was more but over the six years the price was reduced so it was $72,655.54 for the first flight, $65,389.99 for the second $61,757.21 for the third flight. Went back to both of them and asked for a price on a flyover every other year. Eagle View came back annual payment of $33,019.17 for a total of $198,115.02. Sanborn had an annual payment of $36,327.77 decreasing each year for a total of $199,802.72.

- **PERSONNEL ACTION FORMS – NEW HIRES – (ACTION ITEM)**
  9:40:22 AM  Jessica has a new hire for the DMV next Monday. Worked at Bonneville County. Would like to start them at a higher step.
  9:40:59 AM  Motion by Commissioner Young to approve the personnel action form for the DMV Clerk for a grade three step two.
  9:43:55 AM  Motion by Commissioner Young to approve purchase of playground equipment from Recreation Today for $17,310.66.

**COMMISSIONERS**
- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**
  9:45:36 AM  Motion by Commissioner Clark to approve commissioner meeting minutes from May 3, 2021. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairmain Hancock – aye. Motion passed.
  9:46:26 AM  Recess until 10:00

**PARK & RECREATION – MICKEY EAMES**
- **PLAYGROUND PURCHASE ORDER – (ACTION ITEM)**
  10:01:14 AM  Mickey said she is on her way to Salt Lake so is over Zoom. Got the final bid on the playground equipment. Did find out on the bark can find this about $300 less over in Rexburg. The final bid is $17,310.66. Will have the bark on a separate order. Today would like to get approved for the updated purchase order. Colleen asked on the ship to address. Mickey said they bring this over and install it. Chairman Hancock said they have already discussed this. Colleen said she can add the terms and conditions.
  10:04:36 AM  Motion by Commissioner Clark to approve purchase of playground equipment from Recreation Today for $17,310.66.
  10:05:06 AM  Motion passed.

**PLANNING & ZONING – ERIK STOUT – JENNY KERR**
- **WRITTEN DECISION - HERITAGE ESTATES – (ACTION ITEM)**
  10:06:34 AM  Jenny has the written decision for Heritage Estates. Mark said this is their written decision.
  10:07:32 AM  Motion by Commissioner Young to approve the written decision for Heritage Estates. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.
- **WRITTEN DECISION – COUNTY LINE COMMERCIAL PARK – (ACTION ITEM)**
  10:08:42 AM  Motion by Commissioner Clark to approve the written decision for Jim Bernard on County Line Commercial Park.
  10:09:23 AM  Motion passed.
- **FINAL PLAT - SOUTH FORK BUSINESS PARK – (ACTION ITEM)**
  10:09:23 AM  Jenny has the final plat for South Fork Business Park. Chairman Hancock asked if the bridge meets their standards. Dave said yes they put a curb on as well it looks good. Jenny reads staff report. This was heard on April 1, 2021 by the Planning & Zoning Commission. The Owner is ENZ Enterprises, LLC with the applicant being Zach Giles. This is a final plat. The location is 3886 E 200 N. The zoning is light industrial.
Surrounding zoning is light industrial, R-1 and C-2. Parcel size is 16.69 acres. Surrounding land use is residential homes and industrial land. The purpose is to propose a twelve lot subdivision. Asked if they want her to read the publications. Chairman Hancock said no it is fine he read this it is down from his house.

**10:11:16 AM**  
Motion by Commissioner Young to approve the final plat for South Fork Business Park. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **UPDATE**

**10:11:57 AM**  
Erik provides the building permit report. (Exhibit B) Chairman Hancock said they have thirty-seven permits waiting for approval. Erik believes that Jeff has completed some of these this morning. Has been steady with permits. Chairman Hancock asked on Municode. Erik would have to check with Kevin. Chairman Hancock said last they talked they were still waiting for the subdivision. This is a living document. There are things that are going to need to change. Will always be waiting for another ordinance. Commissioner Young asked on the last copy of the subdivision ordinance. Erik said that was emailed out. Mark said the hearing will be on Friday for this.

**PUBLIC WORKS – DAVE WALRATH**

- **MOU – CENTRAL FIRE DISTRICT – FUEL ACQUISITION – (ACTION ITEM)**

**10:16:34 AM**  
Dave said first they have an MOU with Central Fire. This mirrors the City of Rigby agreement for fuel.

**10:17:26 AM**  
Motion by Commissioner Clark to approve the memorandum of understanding with Jefferson County and Central Fire to acquire fuel from Road & Bridge. Second by Commissioner. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

**10:17:54 AM**  
Chairman Hancock just comments they may need to look for more fuel tanks. If they buy fuel at the right time then they can pay for the system. Dave thinks they have paid for the system with this already.

- **UPDATE**

**10:20:00 AM**  
Dave mentioned earlier that Bingham County called Ted and want to bring out their garbage. Out there Tuesday talking to Ted who was on the east side of cell four. There was four trucks within forty-five minutes. That compactor is constantly working. Has put this into the Solid Waste budget. There will be time when they need two of these out there. This is a big ticket item but it comes with growth. These are $866,000 with Sourcwell pricing. Also mentioned they need to adjust the tipping fees. Shows a comparison with surrounding counties. They are still generating cash but there is also an issue with landfill space. This is rapidly filling up. Not adjusting this to discourage people from coming. There is some more land that is not characterized. Colleen said they use the out-of-county fees to pay the courthouse payment. Commissioner Clark asked what else they can use these fees for. Chairman Hancock said they pay the courthouse payment because they have been authorized with a judicial review to use these funds. Colleen said they can pay this off in the next budget. Dave said he has also requested another operator position.

**10:25:19 AM**  
Dave said for Road & Bridge they are out patching. It is so much easier to get in and out of this truck. There is a little bit of an emissions deal with that engine. Knows Brock will figure it out. Will be hauling some ¾ out to Hamer and Monteview to be used for chip seals and otta seals. Will start this the Tuesday after Memorial Day. They have two seasonal employees starting then and our mower will be coming back. Are gearing up for the summer season. Have not hooked the water tank on D4 yet have a new gas tank coming in. They know how the supply chain is –.

**10:30:17 AM**  
Dave said they have their weekly meeting for the dairy road on Thursday. Commissioner Clark said it looks like they got their LHTAC grant. Dave said he spoke about this some to Commissioner Young he wants to do a combined effort with City of Rigby. Will get with Dave and Mitch to see what they can do. Chairman Hancock said either way they impact each other. Chairman Hancock said they have issues with Highway 48 but this is a state highway. Commissioner Young did have a complaint on the speed limit on 3900 and 4000. Chairman Hancock said they are backed up clear past the Road & Bridge entrance. Thinks it is 45 mph. Dave said they had an accident on 4000 and the Highway 48 but this is a state highway. Chairman Hancock said they have issues with Highway 48 but this is a state highway. Commissioner Young did have a complaint on the speed limit on 3900 and 4000. Chairman Hancock said they are backed up clear past the Road & Bridge entrance. Thinks it is 45 mph. Dave said they had an accident on 4000 and the Highway 48 but this is a state highway.

**10:39:02 AM**  
Motion by Commissioner Young to adjourn at 10:39. Second by Commissioner Clark. All in favor – aye. Motion passed.

**INSURANCE - CARLOS APONTE - CANCELLED**

- **REPORTS – AGGREGATE SETTLEMENT – (ACTION ITEM)**

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