JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
JUNE 28, 2021

Meeting called to order at 9:01. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Prosecutor Mark Taylor, Emergency Management Rebecca Squires, Park & Recreation Mickey Eames, Treasurer Kristine Lund, Assessor Jessica Roach, Probation Tammy Adkins, Extension Lorie Dye, Public Works Dave Walrath, Noxious Weeds & Invasive Species Mitch Whitmill, Planning & Zoning Erik Stout, Sheriff Steve Anderson, Maintenance Travis Thompson, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Clark. Prayer offered by Chairman Hancock.

DUE TO COVID-19 COMMISSIONER MEETING WILL BE HELD IN PERSON OR ON ZOOM.

JOIN ZOOM MEETING VIA WEB:  HTTPS://ZOOM.US/J512530026
JOIN ZOOM MEETING VIA PHONE:  +1 253 215 8782 US
MEETING ID: 512 530 026  +1 301 715 6592 US

COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

• STAFF MEETING

9:03:16 AM  IT Garn Herrick said the June phishing email came through had six people clicked on these. No one blatantly clicked on anything. Explained this to some of the new employees that did click. This weekend the county data will be unavailable as they migrate the rest of the data to the new servers. So do not work over the long weekend as they will be moving all of the data over and files will not be available. The launch for the website is July 7. There has been a lot of refinements and is responding well. This will take a lot less worries off of their plate.

9:05:15 AM  Public Works Dave Walrath said for Road & Bridge they are in the midst of the otta sealing program. Will be on 3700 E between 300 and 500 E. will go over to Lewisville and help do 450 N and 550 N. Then will move to 800 N after that for two miles then out to Roberts. Will take some time off after that to catch up on grading and mag-chloride. Then will move out to Monteview. Solid Waste they had to push back their verification on cell two because the excavator broke down. After this is back up they will be able to finish digging holes. County Line is busy. The new dump trailer is working well. Thanks them for that. Other than that is business as usual.

9:06:55 AM  Planning & Zoning Erik Stout is filling in for Kevin. Not much to report. Had Municode adopted last week. Knows Kevin was working on getting the link so they can have this on the website. Had a meeting last week where they started getting some changes back on the zoning ordinance. Will meet again this week to get the final changes from them to keep this moving. Other than that have been busy with permits.

9:07:35 AM  Probation Tammy Adkins they are starting to pick things back up with the courts opening.

9:07:47 AM  Noxious Weeds & Invasive Species Mitch Whitmill are completing the roadside treatments everywhere on the east side of the county to I-15. By the end of the week will move out to the west side of the county. They rotate each season. If they know of anyone that needs recertification and licensing credits, let them know to contact his office to maintain that certification. Have a training in Salmon on the 14th of July. This is aircraft and drones that are capable of spraying thirty acres in an hour. Will look to have these in the future. All of the GIS technology will be talked about in this meeting in Salmon. Will drive out that morning if anyone wants to go let him know. One day they will be using drones for application. Commissioner Clark said that the mosquito abatement has one that carries twenty-five pounds. Mitch said one has nine gallons of water.

9:10:43 AM  Sheriff Steve Anderson got through the weekend okay. The fireworks went off really well. Shout out for Kristine Lund and husband for feeding the First Responders. Take care of them all day. Divers had to pull a body out of the water yesterday. This is the first drowning of the season. Pretty dangerous situation was in a log jam. Tell them thank you because they are trapping on gear and going into dangerous conditions. Not sure of anything else it has been pretty slow four months. The fireworks were awesome. Chairman Hancock appreciates their work on traffic control for the celebration. Sheriff Anderson said they have only had a few calls about the traffic but they do their best. Mitch asked if the river is flowing. Sheriff Anderson said the river is flowing really fast right now. Chairman Hancock said they are shipping water down. This is storage. Sheriff Anderson said there are a lot of people recreating. The guys were out along the river all day and taking calls for service. Has been a long weekend. Will release the name later today after making sure notifications have been made.

9:13:39 AM  Maintenance Travis Thompson they will be cleaning carpets July 17, 24 and 31. Do this on the weekends so they do not interrupt anyone. Will go around to the departments when they start. Trying to stay caught up on everything. Will be interviewing this week. Chairman Hancock said they are projecting record temperatures this coming week is the air conditioning working. Travis said they had some issues a week ago in the courthouse but figured out the issue. The annex building hasn’t had any issues. Chairman Hancock asked on the control system if it is working properly. Travis said it has been working.

9:15:08 AM  Assessor Jessica Roach not much to report. Today is the last day for appeals to be filed. Has been a quiet appeal season even though values went up. Other than that it is just work as usual. Chairman Hancock asked on the lines for the DMV. Jessica said today is the first day they have all six of them back. The lines have kind of died down a little bit.

9:16:03 AM  Extension Office Lorie Dye with her is District Director Marnie Spencer who has come to meet them today. 4-H is busy. Went to Alpine camp on Monday with 95 people. Weather was nice and everything went well. Also had the district horse contest. Seniors placed first and third. The juniors took first, second and third. Did very well in the judging contest. Not going to state due to the length of travel. Last week Sue went to the National Shooting with 600 youth from thirty states. Sue said it was an amazing experience. They have a big program that is continuing to grow. Had the county shoot last weekend with thirty archery shooters and eleven air rifles shooters. Moving forward and preparing for their fair. Their truck is still sitting on the lot waiting for a microchip from China. It sounds like it may be awhile. Would like to have it. Joseph called on this.

9:19:01 AM  Emergency Management/HR Rebecca Squires said that last week she sent out a salary survey. This is a good resource. On the website spent some time with Extension and 4-H. If they would like to sit down with her and look at their pages this is what she is doing this week.

Commissioner Meeting Minutes

June 28, 2021
just let her know. They can learn together and if they cannot figure it out they will call Spencer. Chairman Hancock asked anything on Emergency Management. Rebecca said do not start any fires. Spoke with Carl last week about a burn ban and he did not recommend this yet.

9:21:12 AM  Treasurer Kristine Lund first would like to ask they excuse Mickey visited with her all weekend. Was simply wore out. Will say about the lake is they have an amazing crew. Worked very hard and the day went very well. Started Friday night and yesterday they were continually working non-stop. Kept things as clean as they could. Some public is not mindful to all of the work out there. For her office had the collection and feels they are balanced and doing well. Will start sending out delinquencies in July. Chairman Hancock thanks her and her husband for helping out at the lake. Kristine said she had Kim Burt help and her mom came out she loves talking to people. It was a good event.

9:24:30 AM  Public Defender John Stosich appreciates Colleen’s help on the budget. Had a meeting with the contract defenders will do this on a quarterly basis. Did have their second jury trial and it went well. Matt has been a pleasure to work with. When he heard Sheriff Anderson say this was slow had to verify he was the Jefferson County Sheriff. Chairman Hancock believes he is being sarcastic.

9:26:05 AM  Prosecutor Mark Taylor said they are busy. The good thing is they are five months in and are fully staffed. Feels like they are hitting their stride. Still chipping away at the COVID backlog.

9:26:49 AM  Clerk Colleen Poole said they will have an August election for School District #253. Today she has a copy of the budget that has been entered please check this for accuracy. Need to have them to mark what they are going to spend. They also have green sheets they can hold onto until later in the process. There is a memo included with due dates and when they will be going over their requests.

9:28:10 AM  Commissioner Clark wants to thank everyone that took part of the celebration. Was able to visit with the K-9 dog and officer out there. The public is taking notice that we have some dogs in the area. Glad to have an opportunity to visit with them. Sounds like it was quite the learning experience. Sheriff Anderson said this was a premier school. Commissioner Clark said High County RC&D will have their annual meeting at 10:00 in St. Anthony will go over the cloud seeding. In the afternoon will go up to the Red Road and look at the fire breaks they have put in.

9:30:11 AM  Commissioner Young thanks everyone for volunteering for the firework celebration. Makes them a great community when everyone works together. They have retired the COVID plan with Eastern Idaho Public Health. COVID is still here and can be passed. Encourage everyone to get their vaccinations. Went to a training up in Coeur d’Alene. Did enjoy this very much. There was some interesting information. Did speak about the ARPA funds. Need to think about what they can do with these. Did attend a Republican Committee meeting where they invited the representatives and legislators here. Senator Burtenshaw is not in favor of taking out the dams. The electricity is a large loss but would have more loss with taking out the dams.

9:33:22 AM  Chairman Hancock said again a big thank you for everyone helping get the fireworks off. Watched this at a distance. They had twenty-six minutes of continuous firework. Thanks Mickey and her crew for their efforts.

9:34:07 AM  Sheriff Anderson asked when they need the expense reports. Colleen said this is on the memo thinks it is July 8.

UNIVERSITY OF IDAHO DISTRICT DIRECTOR – MARNIE SPENCER

- MEET AND GREET

9:34:47 AM  Lorie introduces the University of Idaho District Manager Marnie Spencer. This is their direct boss. Marnie just wanted to thank them for their support. This is a cooperation between the state and the county. This is a beautiful building that they are now in. This will be the third year they will do the standardized agreement. Chairman Hancock said that we have a great program. Thinks the building has been able to meet their needs. Marnie said their facilities and support is really admired. Has left her contact information in the note. Appreciates the time to come and meet them.

PUBLIC WORKS – DAVE WALRATH

- UPDATE

9:37:44 AM  Dave does not have much more to add. Calissa with the Development Company sent an email that EDA has approved their first reimbursement. Colleen said they have sent off the canceled checks so thinks they have gotten them what they need. Chairman Hancock asked if Mark has received anything. Mark said they had four questions that need answered. Dave said they wanted permit information. They will have property use agreements within the four miles. Once this is finalized can submit these. Chairman Hancock asked what else they have put in. Mark said this is any land they have to convert and do not have a Republic District #253. Today she has a copy of the budget that has been entered please check this for accuracy. Need to have them to mark what they are going to spend. They also have green sheets they can hold onto until later in the process. There is a memo included with due dates and when they will be going over their requests.

9:41:17 AM  Commissioner Clark asked on Thursday they were still wanting to have something on the easements a type of written statement. Chairman Hancock said that they spoke and wants to make sure that EDA had sent something in writing. Mark said they have their emails. To that extent yes but the real answer would be when the money comes in. Chairman Hancock said they would have to send this out for bid. Dave said he doesn’t see it happening this year. Should have a team’s meeting on Thursday cancelled the last one. Chairman Hancock said they have one property owner that is unhappy. Dave said Dave Robison did not want the extra traffic. Also said he was agreeable to the property use agreement. Warning they will be seeing some big claims coming through with a lot of road oil which is the nature of what they do. Chairman Hancock said it is nice to go out and drive what has been done. Drove on 4200 this was rough. Dave said they will still do an overlay on this. This was rough before. Commissioner Young thinks it did help it some. Dave said they will do an inch and a half. Supposed to go three times the aggregate size. Rebecca drove down 500 N and this is surprisingly smooth. Dave said this is what they do in the City of Lewisville. Once they get the excavator back had some issues with the hydraulics. They could not do the test holes without this. One other thing they put speed bumps in before and after the scales for the benefit of the scale platform. Chairman Hancock asked if they have seen an increase. Thought they might see some from Bingham. Dave said that Bingham County has not made a decision. As far as budgeting told them they would be looking at a modest increase to the tipping fee. Seeing a steady increase from all of the counties with the growth. Chairman Hancock drives out where they are working. Commissioner Clark asked on 800. Dave said this will probably be Thursday. Will do an overlay for the City of Menan. Will do this after the holiday.
COMMISSIONERS

- **BUDGET**

9:47:02 AM Colleen said this is the first draft of the budget. Can make notes for preparation. Are at $33 million. Did a separate fund for the ARPA funds. This is part of why this is so high. This is not with everything filled in for the general. Is requesting a grade increase for her staff. If they see this that is why they may have requested a little bit more. Also has the revenue projections. Added the $5.8 million they will receive from the ARPA funds. Have not figured the taxes with the changes the State Tax Commission made they do not have the forms yet. Does not suspect the revenues will change much. Will figure out the tax once the forms are available. Asked on the salaries for the Assessor, Treasurer and herself what they are going to do there. If they want to do a specified amount for each elected office or what. These have been left blank for that reason. Did take the liberty for those funds that she has requests for to fill these in.

- **MIDWAY MOSQUITO APPOINTMENT – (ACTION ITEM)**

9:52:04 AM Commissioner Clark said they have two appointments have Danny Ferguson and Larry Sullens. Can make these two appointments today. Asked if they had gotten a letter of resignation from Tyler Simmons. Audrey said that she has not seen anything. Commissioner Clark said he will follow up on this to see if they need additional names. These appointments will be replacing Kacey Neild and Jason Kofed.

9:53:12 AM Motion by Commissioner Clark to appoint Danny Ferguson and Larry Sullens to the Midway Mosquito Abatement Board. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

9:53:42 AM Chairman Hancock thanks Kacey Neild and Jason Kofed for serving on this board.

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

9:55:12 AM Motion by Commissioner Young to approve commissioner meeting minutes from June 7, 2021 with noted change. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **APPROVE CLAIMS – (ACTION ITEM)**

9:56:28 AM Commissioner Young had one question for Weeds. Commissioner Clark said it says repair and spray repair. Commissioner Young thought this was a little expensive. Chairman Hancock said Road & Bridge will start to have some high claims.

9:58:02 AM Motion by Commissioner Clark to approve claims from 6/14/2021 to 6/25/2021 for $351,235.55. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

**IDAHO FALLS FIRE CHIEF – ERIC DAY - DWAYNE NELSON**

- **2021/2022 BUDGET REQUEST**

10:02:13 AM Chairman Hancock said they got a request for a twenty-five percent increase. Asked the justification on this. Dwayne thanks them for the time. Going through the last year have worked with some major events in the county. Does recognize that Jefferson County residents are resilience. They would like to provide great care. Want to increase the EMS response. Have seen an increase in call volume and this would become unsustainable. These numbers are not sustainable unless they come up with a solution. This increase gets them closer to where they need to be. Had 1,200 calls into Jefferson last year. Are up here about three times a day. As they continue to increase the call volume. Just the cost of doing EMS Services has increased. This does not get them all the way where they need to be but does get them closer. Would like to work with Central Fire on some of the initial calls out. Will see a more moderate solution. Do recognize that this does have to pay for the service. Want the residents to have the service available. This was about twenty-five percent increase. Eric said they saw this increase in Bonneville as well. It's been pretty consistent.

10:06:34 AM Chairman Hancock knows they were working on some options. Dwayne thinks they are getting closer there is still work to do. Hoping to have a presentation in the next fiscal year. Trying to stand something up. Really looking toward next fiscal year. Will continue the discussions. This will be with Chief Anderson. Eric is ready to support these changes. There has been a lot of comments on providing the service. Eric said they had a lot of calls even this weekend. Commissioner Clark asked how many ambulances they have. Dwayne said they have eight total. Had 9,000 calls in the city limits of Idaho Falls. Have about 12,000 calls for all of Bonneville. Mark asked if they have a distinction between the county and the cities. Eric said they had 850 calls for Rigby, 74 calls for Menan, 112 calls for Ririe, 75 calls for Roberts and 90 calls for Lewisville. Chairman Hancock said this is interesting to see where the calls come from. Eric said that Rigby is the main area. They do respond to Community Care which is in Rigby. Chairman Hancock said they will work with Chief Anderson on some proposals. They had looked at buying an ambulance. Commissioner Clark asked how far out are they? Dwayne said the chip shortage is the problem if they bought a new one. Eric said that Chief Anderson’s current employees are very capable. Dwayne said they are very fortunate that they still have their volunteers here. Eric knows that Chief Anderson is looking at a lot of variables.

10:18:05 AM Dwayne said they are using a GIS component then they can see the closest ambulance. Understands they are asking a lot. Talked about the increase they had coming to Jefferson County. The population is growing faster than they even thought.

10:20:27 AM Chairman Hancock said there is no question that they need the service. Commissioner Young said they appreciate them would like to get something here to decrease the response time. Dwayne said this is really those people that stuff those ambulances. Chairman Hancock said they will put this into their budget. Dwayne said they would be more than happy to come back up if they need further discussion.
PLANNING & ZONING – ERIK STOUT

UPDATE

10:22:19 AM  Erik provides the building statistics. Chairman Hancock asked if both inspectors are back. Erik said they are back and the inspections are caught up. Commissioner Clark said they still have pretty good volume. Erik said they had a meeting last Thursday then they will have another meeting this Thursday. Had the Commission looking at the zoning ordinance. Started to work on this last year and had some other discrepancies in this so they have it back with the commission to review. Chairman Hancock asked on their open position. Erik said that Kevin has been handling this. Rebecca said they posted last week for the position but does not see the applications. Chairman Hancock said it may be difficult trying to find someone. There are just a lot of jobs out there. It is hard to entice someone to come in.

10:27:29 AM  Chairman Hancock asked of any pending legal issues. Mark said they have not had any updates from ICRMP. Met with the citizens from Hamer. Basically the plan they are going to do a memorandum of authority to share the authority with their counsel and our board. This will be how they go forward. Recommended that they change their practices and act like a city or need to become unincorporated. The people that were there acted like it may be best to be unincorporated. Chairman Hancock said they can still be a city just unincorporated. Thinks that Dubois was working with this same issue. Colleen said they cannot declare a nuisance until the memorandum is signed.

10:31:40 AM  Commissioner Clark said on Midway Mosquito will probably need to find a new chairman. Dean is not wanting to do this anymore. Will work on this and will try to get a hold of Tyler Simmons.

10:33:26 AM  Motion by Commissioner Clark to adjourn at 10:33. Second by Commissioner Young. All in favor – aye. Motion passed.

Chairman of the Board

Clerk of the Board

County Clerk

Date

Date

Date