JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
JULY 26, 2021

Meeting called to order at 9:02. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Emergency Management Rebecca Squires, Probation Tammy Adkins, Treasurer Kristine Lund, Extension Office Lorie Dye, Sheriff Steve Anderson, Public Works Dave Walrath, Noxious Weeds & Invasive Species Mitch Whitmill, Maintenance Travis Thompson, IT Garn Herrick, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Colleen Poole. Prayer offered by Commissioner Young.

JOIN ZOOM MEETING VIA WEB: HTTPS://ZOOM.US/J/512530026
JOIN ZOOM MEETING VIA PHONE:
+1 253 215 8782 US
+1 301 715 8592 US

COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

• STAFF MEETING

9:04:32 AM  Chairman Hancock excuses their Prosecuting Attorney and Planning & Zoning Administrator with medical issues.

9:05:18 AM  Public Works Dave Walrath said they are getting last load of mag-chloride today. Will be doing dust compression. Will finish out in Roberts next week then move out to the Monteview Highway. Will not be available next Monday he will be out of town. For Solid Waste Paragon will be out tomorrow to dig some holes with the Hitachi excavator. Not sure on the grade. Bonneville still has not made it back to County Line to grind their brush pile. Apparently they are still battling a breakdown. New broom should be operable soon had a broken rod. Placed the purchase order on the truck. Thinking April timeframe. They are busy will start overlays once they are done with the Monteview Highway.

9:08:05 AM  Treasurer Kristine Lund feels like summer is gone. The June collection went very well. Received above average for their collection. This week will get some info to the Clerk on two auctions the commissioners will have toward the end of August. So they do not have parcels that are not claimed. Do have two other parcels that have not sold. Has listed these on an excess funds website. These were two parcels that were not sold at the tax deed auction. Just kind of cleaning up. Sent out delinquency notices the beginning of July. This created a lot of phone calls and payments. That is what they like to see is these being cleaned up so they have a better picture going forward. Will do another round of mobile home warrants with the civil deputy. One other thing for Mickey at the lake and Lorie in Extension. They had asked about the ability to use Venmo. Is not in favor of this. It is different as a business if they want to offer Venmo. Reached out to the Treasurers through the state and did not find any that were comfortable. If other info comes forward would love to hear that but not in the best interest right now.

9:11:41 AM  Probation Tammy Adkins said it has been quiet.

9:11:54 AM  Sheriff Anderson said they have been busy.

9:12:03 AM  Maintenance Travis Thompson said they did have the generator serviced. Have some hoses that have become brittle. Did clean the carpets in all of the offices. Also hired another helper last Monday his name is Mark and brings some good experience.

9:12:59 AM  Noxious Weeds & Invasive Species Mitch Whitmill said they are doing their regular road patrol. Trying to knock down the invasive species. Have been over all of the county once. Have new re-growth of things. Everything is dry. The high temperatures have been a challenge. Did hear that Dave had a drone do some surveys. Been working with the state these are becoming a big thing. They have application equipment. This is something they are looking into. May want to get a small GPS drone. If anyone has a need they will be picking one of these up.

9:15:21 AM  Extension Office Lorie Dye knows Joseph is interested in working with the drones. Super busy time. Food preservation and canning is an unusual year with people wanting to preserve their food without the ability to find lids. They are gearing up for the 4-H and youth fairs. Have the fair books downstairs. This is a great time for the youth to show off their hard work. No truck yet but promised by August.

9:16:40 AM  Emergency Management/HR Rebecca Squires shared her screen shows the Snake River gauge this is the runoff they see. The river is running very hard. Will work on some messaging that the river is not the best place to be right now. Other than that the air quality is also horrible. This is being impacted from Oregon and California. Otherwise is just back from a few weeks of supervising young people. Working on the Homeland Security grants. This year these are to help with domestic terrorism.

9:18:23 AM  IT Garn Herrick has the monthly happy clickers. Had five people with three county and two law enforcement. They are 3.3 percent which is well below the five percent from ICRMP. Doing better than the industry standards. New webpage rolled out the first week of July. Have had a few tweaks and modifications. This looks better and departments can add their own content. Planning & Zoning has been busy adding documents for people to download. The last bit is over the July 4th weekend they moved their county data to a different storage system. There were no issues and feel much better with this.

9:19:57 AM  Commissioner Young thanks everyone during the budget time. Been reflecting on the importance of experience. Saves the county a lot. Appreciates this. COVID rates are starting to be concerning again. One of the things that have come up is the vaccination rates. This is lower than they even thought this would be. Does support people and their freedom of choice.

9:21:38 AM  Commissioner Clark does not have much. Appreciates them for serving the public. Sometimes it is hard to keep everyone happy. Appreciates everyone’s effort.

9:22:05 AM  Clerk Colleen Poole said if she does not have expense sheets she needs these. Will start finalizing numbers. Marilyn ask that if they have an employee leave let her know the last day soon as possible. Pays benefits the month before and then has to refund benefits.

9:22:59 AM  Chairman Hancock said he neglected to excuse Assessor Jessica Roach who is in meetings in Boise. As they start their budget process wants everyone to remember that as they go through these budgets they are not entitled to spend this just because they have the money. Try to show as much fiscal responsibility as they can. This is to operate the county efficiently for the next year. Wanted to point this out. As they go through and tweak budgets. They do not have any indication they are trying to lower budgets. They need to demonstrate the need and we have to...
have the necessary revenues. Looking at both sides. Truly believe and has said this numerous times as he talks to commissioners across the state. Our county runs more efficient than any other county in the state. Do a very good job with the people that they have. Knows everyone tries to do the very best with the money they have available.

9:26:50 AM Sheriff Anderson said in looking at their budgets they are under budget. Have to look at where they were. This is a scary budget due to COVID last year. Have to look forward as they recover from COVID. Was not even fair to go back two years. It was very complicated this year. Chairman Hancock said they will take this into consideration. Sheriff Anderson said in the six years of getting this where it needs to be. They cannot look at the trends of COVID. Chairman Hancock said they do not look at the bottom line because they have to add growth. Will have to talk through some of these items. Have to look at upgrading equipment. Agrees that last year is not a good reflection of the average. Hoping they will not see this again. Have seen a surge of COVID cases in the region.

9:30:26 AM Mitch asked if they ever heard on the census. Feels like he is dealing with twice as many people. Commissioner Young said they are growing about one percent a month. Chairman Hancock said when they started the census though they were over 30,000. Believe they are 33,000 to 35,000 now. Commissioner Young said they have seen this in their building permits.

9:32:07 AM Public Defender John Stosich per Zoom. Looking forward to the budget workshop tomorrow. Thinks they made a reasonable attempt after speaking with Mr. Taylor and what is coming through the courts. Understand that they met with Jared Ricks last week he was unable to attend due to court. Did submit their grant request and they should know very soon but was very supportive. Colleen said they did receive $30,000. Has this on the next Monday’s agenda.

PUBLIC WORKS – DAVE WALRATH

- **2002 CAT 315 EXCAVATOR REPAIR – (ACTION ITEM)**

9:34:34 AM Dave said he mentioned the valve body for the excavator was out. Looked for a used one. Did find one. The new one is $43,050 and the used one is $27,500 through Western States. Chairman Hancock said they have a few other options. Winger and two other companies did not check because he did not know the model. Commissioner Young asked on the used machine. Dave said they are demoing this machine. Commissioner Young asked how the used valve body is. Dave said this was just the part with labor are looking at $37,400. Commissioner Clark asked what is this worth if they fix this. Is it worth the $37,400 if they fixed this? Dave said it is a 2005. Chairman Hancock said they are online still around $50,000. Dave said a new one is $220,000 or more. Is not sure about putting this much into this machine. Chairman Hancock asked him for the part number he might check some of the salvage yards. Western might not be giving them the best price. Commissioner Clark said they would still need someone to do the work. Dave is not sure if it is worth this. Commissioner Clark asked if it has a salvage value. Dave is not sure what this would be. If they go with a new machine at some point could keep this as a part machine. Of course the new machine may have a different design. Chairman Hancock said this is sixteen years old. Commissioner Clark asked if this was new. Dave believes this was used. Commissioner Clark wonders the hours. Dave said this shows only 5,000 hours. Road & Bridge puts on over 100 a year. Is just not convinced that the hours are correct. Chairman Hancock said that is not a lot of hours. Curious to see what it had when they got it. Probably put less than five hundred a year. Dave said they use this quite a bit. The Hitachi they are using has more hours than that.

- **LANDFILL COMPACTOR QUOTES – (ACTION ITEM)**

9:40:10 AM Dave said the compactor is being used to death. Has Sourcewell quotes from three different vendors. Have a Wagner. Not too excited about the design of this machine. Did not provide an adequate warranty. The Wagner is $739,000 out of Sherwood, Oregon. They do not have local support for this machine. Next is a 2020 model if it is still available. The Arnold Machinery rep is checking on a Volvo for $753,000. Has a 420 horse Volvo engine. Brock Williams their mechanic has heard positive things on the fuel economy. Last time he spoke with Brent at Arnold they had some 2020 models available that could be delivered in October or November. If they do not have any the 2021 is $776,000. This includes the five year warranty. Western States has an 826K for $860,000 this is a CAT. This is what their other two machines are. The Volvo looks good to him for the additional cost on the CAT. Just something to think about. This is a necessary machine. Would use this at Circular Butte and use the CAT 4 as backup. There will be days when they need them both.

9:44:59 AM Dave gave them an update earlier. Will do an overlay for Menan. Then do a clean chip seal for the City of Lewisville otta seals. Then will start on 4300 and 4200 on 500 N and 800 N. Commissioner Young said these are overlays. Dave said yes. Chairman Hancock said if they get that part he would do some additional research. Dave said he did just receive info that they have one 2020 compactor available.

COMMISSIONERS

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

9:52:07 AM Motion by Commissioner Clark to approve commissioner meeting minutes from July 6, 2021 with noted changes. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **RESOLUTION #2021-35 – SERVICES FOR HAMER – (ACTION ITEM)**

9:53:10 AM Chairman Hancock said they have an agreement with the City of Hamer will read this. *Resolution Approving, Adopting, and Authorizing the Execution of, a Memorandum of Understanding with the City Of Hamer to Share Jurisdiction, Resolution No. 2021-35. At the meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 26th Day of July, 2021, the following was adopted to wit: Whereas, the City of Hamer (“City”) lacks the critical population mass and other resources to properly function as a city, and its leadership is inclined to pursue disincorporation as a city pursuant to state statute; Whereas, in the interim, the City seeks to avail itself of Jefferson County’s administrative, legal, and law enforcement expertise and personnel resources, which the City lacks, for the performance of certain law enforcement functions within the City’s boundaries and jurisdiction; and Whereas, Jefferson County (“County”) is agreeable to delivering said administrative, legal, and
The aggregate report shows their aggregated claims. Commissioners need to discuss their preventative measures.

Carlos appreciates the ability to look at their numbers. They need to discuss their strategy going forward. If they turn their report over to the Sheriff’s Office, it is interesting to review the data. Expecting this to still be high even though their high claims loss ratio. Right now shows their aggregate report. Carlos said they have three down and five down for large claim report the top one. Three down and five down.

The Sheriff is trying to recoup some of their losses that have been paid. Expecting this to still be high even though their high claims loss ratio. Right now shows their aggregate report. Carlos said they have three down and five down.

ELECTIONS – CATHY DABELL – HOLLY RICKS

- DESIGNATING POLLING LOCATIONS – AUGUST 31 SCHOOL BOND – (ACTION ITEM)
  10:04:09 AM Commissioner Hancock said they have an August 31 election for the West Jefferson School District #253 this is a General Obligation Bond. For the polling locations have precinct #5 Hamer Elementary School at 2450 E 2100 N in Hamer. Have precinct #10 Montevideo the LDS Church at 2413 N 800 E in Montevideo. Have precinct #20 Terreton which is the Terreton Sr. Citizens Center at 1075 E 1500 N in Terreton. Then have precinct #22 Absentee at the Jefferson County Courthouse 210 Courthouse Way, Suite 100 in Rigby. (Exhib A)
  10:05:08 AM Motion by Commissioner Young to approve claims from 7/12/2021 to 7/23/2021 for $745,127.85. Second by Commissioner Clark. Roll call taken. Commissioner Clark – yea, Commissioner Young – yea, Chairman Hancock – yea. Motion passed.

CARLOS APONTE

- REPORTING AND RENEWAL DISCUSSION
  10:06:27 AM Carlos appreciates the ability to look at their numbers. Need to discuss their strategy going forward. If they turn their report over to the Sheriff’s Office, it is interesting to review the data. Expecting this to still be high even though their high claims loss ratio. Right now shows their aggregate report. Carlos said they have three down and five down.
  10:13:15 AM Carlos said on large claim report the top one. Three down and five down have term. Going to them and showing they are no longer incurring large claims toward the plan. To explain the process they give them preliminary numbers. Always push back. Made all of the arguments and they are relooking at this. They also know they are shopping this. With all of the different providers. Kent Cannon who is an actuary reviewed this. This way they do not have to do a full study. Did look at the numbers and the arguments from the case notes. The aggregate of the overall claims does continually go up. Got from Matt on the enrollment side feedback of high turnover. Told Colleen this when they met they have a higher turnover of employees than in past years. A lot of times when they have this they have claims that go up. Went back to see if this theory was accurate. In 2020 employees that had been here three years or less had large claims cost of $196,000 and employees that had been here more than three years incurred $700,000. For 2021 employees when three years have incurred $336,000 in claims and employees that have been here more than three years incurred $289,000. Do a yearly blood draw and health assessment. Companies tend to have higher claims when they have a lot of turnover. Will have people retiring. Prior to other years this was very low. This was focused on specific departments. Chairman Hancock said this could only represent ten percent of their employees. Carlos said they could figure this out. Curious on this due to the uptick in claims. May be bringing in conditions that have not been found by their preventative measures. Tells them that turnover has cost implications with trainings. There is a big benefit to having low turnover. Best thing is when they have consistency on a plan. Chairman Hancock said that Fremont County is paying $2,400 for each employee up there. Carlos said it is interesting to review the data. In chatting with Matt was doing as many new hires as they were for Broulims.
Colleen said it is safe to say they did not have insurance prior to coming here. Carlos said that could be. Or previous employer may not have offered wellness. May have pre-underlying issues. Then something manifests and incur the costs here. Can get that info on this.

10:28:03 AM Carlos said if they go to the renewal spreadsheet. Have some options here. The current 2021 and current 2022 this is hot off the press. Blue Cross gives them their numbers and are now going back revising on his pushback. Showed this to Colleen last week looks like they are getting a twelve percent increase. The big kicker the aggregate is taking a twenty-three percent increase. This is the overall exposure on the maximum liability. The insurance company sets the bar high enough so they will come underneath this. The aggregate is high and it calculates this in. Can see that all the years beside 2020 they never hit the aggregate.

10:31:45 AM Option one with Regence came in with four percent. They did not pay these large claims. Aggregate viewed this in a non-favorable way with a thirty-one percent increase. Would let them raise the spec to $75,000. Threw that out then it would give them a decrease on the specific cost. Pacific Source came in with the four percent with a seventeen percent aggregate. Also gave them higher options on the specific. Waiting for Cigna and Meritain. These options will be different will have a third party administrator proposal. This is pooled but not the same as Blue Cross and Regence. When the claims are high this goes up. Get the opportunity for gravity to work. Other thing to make them aware in 2014 is when they switched to Blue Cross only averaged a four percent increase from them since. The rates they see is using the twenty-one percent percent they see today.

10:35:00 AM Chairman Hancock asked if this takes into account on the increase of employees. This is a misnomer do they base this off of the amount of employees. Can lower the aggregate. Carlos said this is individual. Chairman Hancock said the total will be higher with more people. Looking at the cost have they factored in with the amount of employees. Carlos said this is opposite have more employees that helps spread out the risk. They have taken this into consideration. Chairman Hancock said as they look at these amounts on the premiums that are paid are at $771.60 and projecting $977.24 per employee per month. Carlos said they want this at seventy-five percent of this number. Have to fund this. If they have a bunch of claims this is the most they would pay. Anything above this Blue Cross would reimburse. They are all different. Chairman Hancock said this is a guessing game. Their risk is they are the ones on the hook they are only on the hook for the stop loss. They have to pay for this out of the reserve funds. This is a balancing act on where they want to be at. Managing the costs to keep this as low as possible. Chairman Hancock asked if they use this $977. Carlos said that is the number they budget but still could come in under this. Chairman Hancock thought they put in $800 last year. Colleen said they took the balance and moved what was left. Chairman Hancock thought the number was $800. Commissioner Young does not remember. Carlos calculated the contribution from Marilyn they were still pretty close. Still have to take into consideration the HRA. This is just their claims liability still have to add the reinsurance. Would need to figure out the maximum amount. Before he would come in with what he has and keep working on this. Not sure if they could budget for this even if they come underneath it. Chairman Hancock said they allocate a certain amount for funding medical insurance. Carlos said they could find out in the next week with more solid numbers. Could absorb some months with August and September data. Chairman Hancock thinks in the past take the higher numbers and then if it comes lower would be to their benefit. They probably approved the higher amount in the budget and then lower when the numbers come in.

10:46:39 AM Carlos said when they are self-insured and the underwriter is trying to buy their business. Only can argue some options from the past. Changing carriers is a heavier lift for employees. Blue Cross and Regence cover this smoother. Will go back and do the loss ratio. If they look at 2018 and 2019 was flat. Took an increase in 2020 and 2021. Knows they have claims over the $60,000. Is this twenty percent or sixty he would have to go back and look. Chairman Hancock said this is a twelve percent increase. Carlos said they have been successful of not taking as much of an increase as the pool. Looking at 2015 and 2016 was flat too. Definitely make this argument and will pull this information.

10:51:04 AM Commissioner Clark asked on the TPA Administration fees does this go to Blue Cross. Carlos said this is to administer the claim. Blue Cross never goes down on their fees. Will continue to work on this. Hoping this will stabilize on their large claims. Will have bad years and good years. Any direction they want him to push. Or a specific carrier. Chairman Hancock said they really do not want to change unless this is a much better rate. Commissioner Clark said it would have to be worth going through the hassle of changing.

10:54:00 AM Carlos has some reports on the back page. This is the comparison on the Teladoc and Telehealth. First Stop Health does have some better benefits. They have mental health that is included. Also have performance guarantee built in. Would guarantee the employees will use a specific amount of what is paid in or they give a portion back. Teladoc does not offer this. Want to hit this because then less people are going to the doctor. Chairman Hancock said they may need to discuss this more. Carlos said they had been researching this. Have called the references. Does not have any concerns on them stepping up. Will come back in a few Mondays hopefully with better numbers. Chairman Hancock said they will use the higher numbers for now.

**PLANNING & ZONING – SAMANTHA FARR**

- **UPDATE**

10:58:02 AM Samantha provides the updated building permits. Can see on there that they are down. Looks like the contractors are hitting a full point. Inspections are staying busy.

**JERLAD DALLING – ARVELLA CASE**

- **PARCEL #RPK022800M0001A – DEED FROM COUNTY – (ACTION ITEM)**

10:59:42 AM Audrey said Jerald is not going to come. Had come in on Thursday and spoke with Melanie in the Assessor’s Office. Bought this parcel at a public hearing on December 13, 2010. Apparently after he bought it he never got back in contact with Mr. Dunn on getting a deed issued. Did ask Kristine to make sure a payment was cleared for this. The other issue is that this has been a tax exempt property since 2010 and Mr. Dalling has not paid any taxes on this. Is not sure how they want to proceed. Do we have our legal now issue a deed? Knows that Kristine was gone.

11:02:00 AM Kristine did find out this morning. Audrey did get the minutes. This is not a tax deed. For the record she was not the Treasurer. This had to deal with Planning & Zoning dealing with some vacated alleys and roadways. Did find an AC from December that was for the $2,500
from Mr. Dalling and was put into the PILT. Which is not what PILT is but that is not either here nor there. Feels like there is a problem with the legal description. When she read the minutes it had said the property owners will be asked to do a warranty deed for the transfer. Mr. Dunn suggested the title work be done and see if the cost would be absorbed. As far as she can tell Mr. Dalling purchased this by paying for this but nothing else has been done. There has been no value and no taxes paid. Feels like the Prosecutor may need to look into this more thoroughly with Planning & Zoning and Melanie in the Assessor's Office.

11:05:43 AM Chairman Hancock asked where this property is located. Audrey said this is the old Camas Townsite. Chairman Hancock knows where this is at. Audrey shows a map of the parcel. Kristine said they had an ordinance that vacated this. The purchaser should have been actively engaged. Audrey said that he may have a survey that he was unable to find. Commissioner Clark asked if there are roads out there. Chairman Hancock said years ago they had a townsite out in Camas. Larsen's had a feedlot then Dalling bought this. Audrey said that the neighbor, Ms. Case, is trying to sell her property and that is how this has been brought back to Mr. Dalling's attention. Kristine does not believe they can do anything right now with her opinion. Chairman Hancock said they need to get with Mark. Commissioner Clark asked how big this is. Audrey said on the minutes it shows 2.3 acres. Kristine said on the Tax Master says located lot one and two on vacated roads and alleys Camas and shows .32 acres. Chairman Hancock wonders if they vacated some of the roads. Kristine said roads are not counted. Chairman Hancock knows at one time they had a nice settlement out there. Has been using this property without paying taxes. Kristine is not sure how they look at this. Chairman Hancock said they may have to move on. Kristine is not sure all of what can be fixed. This was not valued all of these years. So it is hard to then go back. Chairman Hancock said they may have to fix it and move forward. Kristine said this is a compilation of a lot of things.

**BUDGET WORKSHOPS**

- **TREASURER – KRISTINE LUND**
  11:10:17 AM Colleen provides copies of the budgets in order of the hearings over the next few days. Chairman Hancock said that the Treasurers budget is usually pretty easy. Commissioner Young did not see any issues. Kristine said she increased her mileage for travel. August of 2022 should take place the Treasurer conference is set to be clear up in Boundary. This year this is in Idaho Falls so she will not be staying in a hotel. Chairman Hancock said the only one still up in the air is on elected official salaries and if they were going to have any COLA. Kristine said on her employees has offered the regular steps. Noticed there are some other departments that are trying to offer more. Actually there are some that she sees that have incredible increases and will wait to listen to see why on their justification.

- **EXTENSION OFFICE – LORIE DYE**
  11:14:43 AM Lorie said Colleen gave her an updated budget. This is the same as what she has. The only increase is the salary is the steps. Chairman Hancock asked on the capital office equipment of $28,000. Lorie said they have $21,000 they are spending on the truck so next year they should have $7,000. The office capital should only be $1,000. If they could keep the travel. Will be driving more this year and has the increase in fuel. Chairman Hancock said they may look at this. Lorie said this year Joseph will be presenting more. He will be tenured at the University. Before were putting more money into repairs but with their newer vehicles do not have to do this. Will be turning in a little bit of money this year. Colleen said she will do the COLA if one is offered.

- **FAIR – CARL ANDERSON**
  11:20:19 AM Lorie said she will listen in and report to Ruth who is not feeling well. Chairman Hancock said the big one is the building repairs and fixtures of $196,000. Carl said this big amount is the total for the new show barn for Mud Lake. Did not get to use that this year due to COVID and raising costs. Looked at costs and asked for another $50,000. Chairman Hancock said they agreed to $100,000 last year. This should be under capital building upgrades. Carl said they all know that costs are up. Chairman Hancock thought they had people out there to help with the costs. Carl said they do but costs are not coming down any. Could build this sooner if they have these funds. This is a request. This is 150X100 so it is a good sized building. Chairman Hancock said they had one proceed for 50X70 and it was $71,000 just for the buildings metal. Carl said everything else has stayed the same.

- **BUILDING & GROUNDS – TRAVIS THOMPSON**
  11:26:47 AM Travis asked if they have decided if they are going to make building and grounds a department. Commissioner Young said this needs to be on an agenda. Chairman Hancock asked on the new hire. Travis said he is great was an apprentice plumber. Chairman Hancock said they saw in the claims that they were changing out LED bulbs. Travis said this is good they just swap these out as they go. Can see a difference in the offices they have done this in. Changed out the Sheriff’s Offices. Chairman Hancock said they do not have to pay some other company to do this. Travis said they are getting the lights from Lowe’s. These are enclosed units. Chairman Hancock asked on supplies is asking for $5,000 increase. Travis said this year has been a strained year. This is to be prepared for the adjustments on the cost of items. Trying to not have a huge back stock. Commissioner Clark may put a question on this one. Chairman Hancock said the heating they just never know on this. Thinks they leave this one. Can see that they are saving electricity. Building maintenance and fixtures. Have talked about some of the items they were going to do. Still waiting on the carpet prices. Has one bid on the painting for $31,000. Chairman Hancock said they need to figure out the install cost do they need to leave this at $60,000. Commissioner Clark said if they get some of this done this budget year could reduce this. Maybe take this down $10,000. Chairman Hancock said they had $40,000 in repairs. Thinks they can drop this $10,000. Need to be looking at the additional sidewalks that need attention. Commissioner Clark asked on the generator what this entail. Travis said they suggested to change out the hoses and flush the lines. Does not have an exact price. Had High Desert Power come look at it. They did thermal scans of the breaker panels showing where the heat sources are. Chairman Hancock said on the snow removal they are able to do this themselves. Not hiring people. Yard chemicals keep this the same the yard looks great. Even the rocky spot looks nice. Colleen asked on the carpet cleaning if they want to up this since it came in higher.

11:42:28 AM Colleen asked on the salaries. Travis said on the second line wanted to move this to a grade four step one has started helping with maintenance. Commissioner Young asked on the training. Travis said this is in case something comes up. Chairman Hancock said this is nice if they could spray the building or if they have a class come up. Travis would like to add another position to help cut down on the overtime. Chairman
Hancock said this is not on there. Travis thinks this would be beneficial when they are taking time off. Chairman Hancock asked on the overtime. Travis said right now quite a bit from picking up the slack of losing an employee. About 250 hours of overtime for himself. Has comp time for the janitorial position. Chairman Hancock thinks this would work out to be more of a part-time employee. Travis said they can do the janitorial and the maintenance when they take time off. The overtime is being paid out of the Sheriff's overtime right now. Commissioner Clark asked if he likes the overtime. Travis said it is nice but would rather be home with his family. Last pay period had twenty-seven hours of overtime. Commissioner Clark asked if this is because they did not have a helper. Travis said he still gets about ten hours even with the position filled. Chairman Hancock thinks it would be nice to get a part-time person. Hard to find someone reliable that just makes themselves available when they need them. Commissioner Clark said mowing takes a lot of time. Commissioner Young thought maybe a summer hire. Chairman Hancock said they need someone full-time in the summer could find a student to come and do lawns and do light maintenance work. Colleen said they have to watch PERSI it is five months they can work. Rebecca said or keep them less than twenty hours in the winter. Commissioner Clark would like to see how much it would cost to have someone do the snow on a contract basis. Had it as contract and now are almost double what they were for doing the same thing. Would like to know where the comparison is. Colleen said they can get together how many hours. Commissioner Clark said once they get the new individual hired feels it may be hard to justify a full-time position. Has a hard time justifying that many people. Realize they take time off and it makes it hard on the other individuals. Chairman Hancock can see during the summer months. Travis said it takes a full day to mow the lawn. Commissioner Clark asked if they could keep four full-time individuals busy. Travis said he could. They have things that could be addressed that they are putting off such as jail repairs. Keeping up with contractors. Colleen will get with Travis and put in a new line. Chairman Hancock said this would be a full-time summer hire. What is the basis on salary? Travis said going to $45,000 would be the next half step. They decided this was the half way point and would address the rest at the budget. Rebecca said the increase mid-year was when the position changed. Last year they neglected to give him the increase. Given the position and the job wage study. Was not able to increase this as much as they would have liked. Discussed correcting this in the next budget cycle. Did he look at the wage comparison study? Travis said he did. On the new hire has plumbing knowledge. Chairman Hancock asked that they get with Rebecca on these before they change anything.

12:02:55 PM    Recess

Open session 12:14

- INDIGENT/VETERANS – COLLEEN POOLE – AMY JOHNSON

12:14:50 PM    Colleen said this one is still here for now. All of the clerks have taken on more responsibilities represents a grade increase. The rest of the indigent budget has gone down overall. Not sure on the claims they might get. Commissioner Young said this will not completely go away. Chairman Hancock asked on the CAT reimbursement. Colleen said it has not gone away yet. They do not do anything for the nursing homes now. Has gone down for a bit. Chairman Hancock thinks they better leave this the same.

12:17:56 PM    Colleen said on the Veteran’s has left this the same.

- ELECTIONS – COLLEEN POOLE – CATHY DABELL

12:18:17 PM    Colleen said the general is first. The difference with the salaries has a part-time position for if they need any extra help. Moved the salary line into consolidated elections so they do not have to change during the year. The contracts and labors has raised. Cathy said they will have a general election this next year. Colleen upped some of these due to going over due to the mailing out of ballots. Chairman Hancock asked on the capital other. Cathy said this is for creating three more precincts. Looking into the future. Have been waiting for the census. Chairman Hancock was thinking maybe they could do one each year. Cathy will be able to see the growth when the census comes out. Did Rigby 5, 6 and 7 from Rigby 3. They are really growing. Express Votes are $3,500 each.

12:23:51 PM    Consolidated the salaries are in this one. Has an extra line just in case they need some extra help. Chairman Hancock said they may need to discuss what they put into the medical line. This way they can plug in a number that is more reflective of where they need to be. Colleen said the data is because not all of the polling locations have internet. Cathy said they possibly could have four elections. They are low this year because they did not have one of those. May look at their machine that counts ballots. Have to build up for this. Are $115,000 and hardware and maintenance. Chairman Hancock thinks they would be fine if they add $15,000 to $20,000

- CLERK/DISTRICT COURT – COLLEEN POOLE

12:29:49 PM    Colleen said her salary is left blank. Does have a step increase for her clerks. Kept most everything the same. Took down the professional services line. Chairman Hancock asked on Docuwear. Colleen said this is in data. Chairman Hancock asked on clothing. Colleen said this is for jackets for the clerks. The record books has a guy that comes and does $2,500 worth every once and awhile.

12:32:36 PM    Chairman Hancock said they can go to the District/Magistrate Courts. Colleen said the overtime line is not used anymore. Chairman Hancock asked if these are all grades and step changes. Colleen said that she never upped these salaries with the change to Odyssey. Put the same in for 5C. Upped the ones for jury trials. Most of these others are set they are assessment notices sent to them.

COMMISSIONERS

- EXECUTIVE SESSION 74-206 (B) – (ACTION ITEM) – PERSONNEL

12:37:55 PM    Motion by Commissioner Young to go into executive session 74-206 (B) - Personnel. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

Open session 1:01

1:02:06 PM    Chairman Hancock said they discussed a personnel item no action will be taken.

1:02:18 PM    Colleen said back on the budget wants to go over the next steps. Will have a few budgets going. Will have a working, published and COLA budget. Chairman Hancock said if they are giving grade increases and covering the medical. Colleen asked on the percent for medical.
Chairman Hancock said fifteen percent. Colleen will do 2.9% COLA. Rebecca said on the step and grade is supportive of grade increases for the Clerk. When they did the big increase a few years ago the Clerk’s Office did not. Most other departments are only doing steps. These changes affect everyone. This is a hard balancing act. Need to just take a hard look at the budget. Colleen asked on elected official salaries. Commissioner Young said his thought maybe they should have elected officials come in when they are new at a starting point. Wonder if they should look at a policy coming in with no experience maybe they should have lower salaries then what the previous official was making. Maybe they should take the COLA increase. Chairman Hancock said it costs everyone more to live. Commissioner Clark agrees to an extent but how do they back off when they are already the lowest. Rebecca said they can use ARPA money for payroll for a hazard differential and all government workers are all essential. However need to think of what other opportunity costs they have. Commissioner Young thinks that some were affected more. Chairman Hancock said they kept paying everyone that worked for the county. Commissioner Clark said the food service or lodging got hit. Colleen will have a few different numbers for them. Chairman Hancock said he gets to see what other counties are doing. Teton is not giving a COLA. Madison is giving a two percent. Commissioner Young said they heard today when they start losing employees the health insurance goes up. Commissioner Clark said maybe they should have given them a COLA last year and made them cover their insurance increase. Colleen knew the increase was coming. Chairman Hancock said Fremont County employees pay $100 a month for their insurance.

1:13:32 PM  Motion by Commissioner Young to adjourn at 1:13. Second by Commissioner Clark. All in favor – aye. Motion passed.

Chairman of the Board

Audrey Moon
Clerk of the Board

Colleen Clark
County Clerk

Jefferson County
State of Idaho

23
8/23/2021
Date

8/31/2021
Date

Commissioner Meeting Minutes

July 26, 2021